**ACADEMIC & ADMINISTRATIVE AUDIT REPORT**

**July 2018 to June 2021**

**DEPARTMENT OF ENGLISH**

**GOVERNMENT KAMALANAGAR COLLEGE**

**1. PROFILE OF THE DEPARTMENT.**

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| **Sl. No.** | **Items** | | **Descriptions** | | | |
| 1.1 | **Name of the Department** | | English | | | |
| 1.2 | **Name of the Head of Department** | | Mrs H Vanlalveni | | | |
| 1.3 | **Faculty strength and paper/subject taugh** | | | | | |
| **2018-2019** | **Name of regular faculty** | **Designation** | | **Qualification(s)** | **\* Paper Number/Code** | **\* Name of Paper** |
| H Vanlalveni | Assistant Professor | | M Phil | ENG/I/FC/01  ENG/IV/EC/04  ENG/VI/CC/06 | General English  Fiction I  Women’s Writing |
| Pankaj Roy | Associate Professor | | M Phil | ENG/I/EC/01  ENG/II/EC/02  ENG/V/CC05  ENG/XI/CC/11 | History of English Literature  Hist of English Lang and Phonetics  Drama  Literary Criticism |
| Dr Satyajit Das | Associate Professor | | NET M Phil PhD | ENG/I/EC/01  ENG/II/EC/02  ENG/III/FC/03  ENG/VII/CC/07  ENG/XII/CC/12(A) | History of Eng Literature  Hist of English Lang and Phonetics  Alt Eng  Literary Theory & Criticism  American Literature |
| Miriam Colney | Assistant Professor | | NET | ENG/I/FC/!  ENG/V/CC/08 | General English  Popular Studies |
| **2019-2020** | **Name of regular faculty** | **Designation** | | **Qualification(s)** | **\* Paper Number/Code** | **\* Name of Paper** |
| H Vanlalveni | Assistant Professor | | M Phil | ENG/I/FC/01  ENG/IV/EC/04  ENG/VI/CC/06 | General English  Fiction I  Women’s Writing |
| Pankaj Roy | Associate Professor | | M Phil | ENG/I/EC/01  ENG/II/EC/02  ENG/V/CC05  ENG/XI/CC/11 | History of Eng Literature  Hist of English Lang and Phonetics  Drama  Literary Criticism |
| Dr Satyajit Das | Associate Professor | | NET M Phil PhD | ENG/I/EC/01  ENG/II/EC/02  ENG/III/FC/03  ENG/VII/CC/07  ENG/XII/CC/12(A) | History of Eng Literature  Hist of English Lang and Phonetics  Alt Eng  Literary Theory & Criticism  American Literature |
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| **2020-2021** | **Name of regular faculty** | **Designation** | | **Qualification(s)** | **\* Paper Number/Code** | **\* Name of Paper** |
| H Vanlalveni | Assistant Professor | | M Phil | ENG/I/FC/01  ENG/IV/EC/04  ENG/VI/CC/06 | General English  Fiction I  Women’s Writing |
| Pankaj Roy | Associate Professor | | M Phil | ENG/I/FC/01  ENG/II/EC/02  ENG/V/CC05  ENG/XI/CC/11 | History of Eng Literature  Hist of English Lang and Phonetics  Drama  Literary Criticism |
| Dr Satyajit Das | Associate Professor | | NET M Phil PhD | ENG/I/EC/01  ENG/II/EC/02  ENG/III/FC/03  ENG/VII/CC/07  ENG/XII/CC/12(A) | History of Eng Literature  Hist of English Lang and Phonetics  Alt Eng  Literary Criticism  American Literature |
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| 1.4 | **Name of attach, guest faculty, contract faculty, part time faculty** | **\* Duration** | **\* Qualification(s)** | **\* Paper Number/Code** | **\* Name of paper** |
| **2018-2019** | None |  |  |  |  |
| **2019-2020** | PC Lalrinmuanii  (RUSA) | One year | MA(Eng.) | ENG/I/FC/01  ENG/II/FC/02  ENG/III/EC/03  ENG/VIII/CC/08 (B)  ENG/IX/CC/09 | General English  Poetry & Prose  Poetry & Short Stories  Popular Studies  Indian Writing in English |
| **2020-2021** | PC Lalrinmuanii  (RUSA) | One year | MA(Eng.) | ENG/I/FC/01  ENG/II/FC/02  ENG/III/EC/03  ENG/VIII/CC/08 (B)  ENG/IX/CC/09 | General English  Poetry & Prose  Poetry & Short Stories  Popular Studies  Indian Writing in English |
| C Lalthlamuanpuia  (Casual Teacher) | One year | MA(Eng.) | ENG/I/FC/01  ENG/III/FC I  ENG/III/EC/03  ENG/X/CC/10 | General English  Alt English  Poetry & Short Stories  Drama II |

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|  |  | **2018-2019** | **2019-2020** | **2020-2021** |
| **1.5** | Details of awards, honours, recognitions received by faculty member(s) and department(s) |  |  |  |
| **1.6** | Number of Departmental meeting held. | 02 | 02 | 02 |

**2. ENROLLMENT AND EVALUATION**

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| **Sl. No.** | **Items** | | | **Description(s)** | | | | | | | | | |
|  |  | | | **(2018-2019)** | | | **(2019-2020)** | | | | **(2020-2021)** | | |
| **2.1** | Intake capacity | | | 150 General/ 50 Core | | | 150 General/ 50 Core | | | | 150 General/ 50 Core | | |
| **2.2** | Teacher-Student ration | | | **1:66** | | | **1:66** | | | | **1:47** | | |
| **2.3** | Semester –wise student’s enrollment. | | | | | | | | | | | | |
|  | **2018-2019** | | | | **2019-2020** | | | | **2020-2021** | | | |
| Semester | Male | Female | | Total | Male | | Female | Total | Male | | Female | Total |
| 1st/2nd Semester | 155 | 37 | | 192 | 78 | | 11 | 89 | 137 | | 30 | 167 |
| 3rd/4th Semester | 54 | 08 | | 62 | 136 | | 30 | 166 | 52 | | 09 | 61 |
| 5th/6th Semester | 09 | 00 | | 09 | 04 | | 04 | 08 | 05 | | 04 | 09 |

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| **2.4** | **Category-wise student’s enrollment.** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | **2018-2019** | | | | | | | | | **2019-2020** | | | | | | | | | **2020-2021** | | | | | | | | |
| Male | | | | Female | | | | | Male | | | | Female | | | | | Male | | | | Female | | | | |
| SC | ST | OBC | Gen | SC | ST | OBC | Gen | **Total** | SC | ST | OBC | Gen | SC | ST | OBC | Gen | **Total** | SC | ST | OBC | Gen | SC | ST | OBC | Gen | **Total** |
| 1st/2nd Semester | 01 | 154 | 00 | 00 | 00 | 36 | 01 | 00 | 192 | 00 | 78 | 00 | 00 | 00 | 11 | 00 | 00 | 89 | 00 | 137 | 00 | 00 | 00 | 29 | 01 | 00 | 167 |
| 3rd/4th Semester | 00 | 54 | 00 | 00 | 00 | 08 | 00 | 00 | 62 | 00 | 136 | 00 | 00 | 00 | 29 | 01 | 00 | 166 | 00 | 52 | 00 | 00 | 00 | 09 | 00 | 00 | 61 |
| 5th/6th Semester | 00 | 08 | 00 | 00 | 00 | 00 | 00 | 00 | 08 | 00 | 03 | 00 | 00 | 00 | 01 | 00 | 00 | 05 | 00 | 04 | 00 | 00 | 00 | 04 | 00 | 00 | 08 |
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| 2.5 | **External Examination Results.** | | | | | | | | | | | | | | | | | | |
|  | Semesters | **2018-2019** | | | | | | **2019-2020** | | | | | | **2020-2021** | | | | | |
| Number of students appeared | | | Number of students passed | | | Number of students appeared | | | Number of students passed | | | Number of students appeared | | | Number of students passed | | |
|  | Male | Female | Total | Male | Female | Total | Male | Female | Total | Male | Female | Total | Male | Female | Total | Male | Female | Total |
|  | 1st Semester FC I | 145 | 31 | 176 | 119 | 25 | 144 | 68 | 09 | 77 | 43 | 08 | 51 | 132 | 27 | 159 | 131 | 27 | 158 |
| 1st Semester (EC I) | 06 | 05 | 11 | 03 | 05 | 08 | 11 | 00 | 11 | 04 | 00 | 04 | 22 | 06 | 28 | 20 | 05 | 25 |
| 3rd Semester EC III | 03 | 01 | 04 | 03 | 01 | 04 | 04 | 04 | 08 | 03 | 04 | 07 | 10 | 00 | 10 | 10 | 00 | 10 |
|  | 3rd Semester (Alte. Eng) | 43 | 06 | 49 | 37 | 05 | 42 | 113 | 20 | 133 | 112 | 20 | 132 | 48 | 07 | 55 | 48 | 07 | 55 |
|  | 5th/ Semester EC V, VI, VII, VIII | 09 | 00 | 09 | 06 | 00 | 06 | 03 | 01 | 04 | 01 | 01 | 02 | 05 | 04 | 09 | 05 | 04 | 09 |
|  | 2nd Semester FC II | 136 | 31 | 167 | 106 | 17 | 123 | 56 | 07 | 63 | 41 | 06 | 47 | 124 | 27 | 151 | 123 | 26 | 149 |
|  | 2nd Semester EC II | 05 | 05 | 10 | 05 | 05 | 10 | 09 | 00 | 09 | 02 | 00 | 02 | 21 | 07 | 28 | 16 | 03 | 19 |
|  | 4th Semester EC IV | 03 | 01 | 04 | 03 | 01 | 04 | 05 | 04 | 09 | 04 | 04 | 08 | 10 | 00 | 10 | 10 | 00 | 10 |
|  | 6th Semester | 09 | 00 | 09 | 06 | 00 | 06 | 03 | 01 | 04 | 03 | 01 | 04 | 05 | 04 | 09 | 05 | 04 | 09 |

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| 2.6 | Division-wise external examination results | | | | | | | | |
|  | **2018-2019** | | | | | | | | |
|  | Semesters | Number of students passed grade wise | | | | | | | Position attained in the Top Ten rank  (In 6th Semester Under Graduate Examination) |
| F | C | B | B+ | A | A+ | 0 |
| 1st Semester FC I | 32 | 74 | 53 | 17 | 00 | 00 | 00 |
| 1st Semester EC I | 03 | 01 | 06 | 01 | 00 | 00 | 00 |
| 3rd Semester EC III | 00 | 01 | 01 | 02 | 00 | 00 | 00 |
| 3rd Semester (Alte. Eng) | 07 | 18 | 17 | 07 | 00 | 00 | 00 |
| 5th/ Semester CC V, Vi, VII, VIII | 03 | 00 | 01 | 04 | 01 | 00 | 00 |
| 2nd Semester FC II | 44 | 71 | 39 | 09 | 02 | 00 | 00 |
| 2nd Semester EC II | 00 | 08 | 02 | 00 | 00 | 00 | 00 |
| 4th Semester EC IV | 00 | 00 | 02 | 01 | 01 | 00 | 00 |
| 6th Semester CC IX, X , XI, XII | 02 | 00 | 03 | 01 | 02 | 00 | 00 |
| **2019-2020** | | | | | | | | | |
|  | Semesters | Number of students passed grade wise | | | | | | | Position attained in the Top Ten rank  (In 6th Semester Under Graduate Examination) |
| F | C | B | B+ | A | A+ | 0 |
| 1st Semester FC I | 22 | 20 | 25 | 06 | 00 | 00 | 00 |
| 1st Semester EC I | 07 | 03 | 01 | 00 | 00 | 00 | 00 |
| 3rd Semester EC III | 00 | 02 | 04 | 01 | 00 | 00 | 00 |
| 3rd Semester (Alte. Eng) | 56 | 37 | 22 | 12 | 03 | 01 | 00 |
| 5th/ Semester CC V, Vi, VII, VIII | 02 | 00 | 00 | 02 | 00 | 00 | 00 |
| 2nd Semester FC II | 15 | 17 | 22 | 07 | 01 | 00 | 00 |
| 2nd Semester EC II | 07 | 00 | 01 | 01 | 00 | 00 | 00 |
| 4th Semester EC IV | 01 | 01 | 05 | 02 | 00 | 00 | 00 |
| 6th Semester CC IX, X , XI, XII | 00 | 00 | 00 | 03 | 01 | 00 | 00 |

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|  | **2020-2021** | | | | | | | | |
|  | Semesters | Number of students passed grade wise | | | | | | | Position attained in the Top Ten rank  (In 6th Semester Under Graduate Examination) |
| F | C | B | B+ | A | A+ | 0 |
| 1st Semester FC I | 01 | 04 | 36 | 79 | 36 | 01 | 00 |
| 1st Semester EC I | 00 | 01 | 04 | 05 | 14 | 00 | 00 |
| 3rd Semester EC III | 00 | 00 | 01 | 00 | 04 | 05 | 00 |
| 3rd Semester (Alte. Eng) | 00 | 00 | 04 | 03 | 27 | 21 | 00 |
| 5th/ Semester CC V, Vi, VII, VIII | 00 | 00 | 00 | 01 | 06 | 02 | 00 |
| 2nd Semester FC II | 08 | 62 | 62 | 15 | 02 | 00 | 00 |
| 2nd Semester EC II | 09 | 16 | 02 | 01 | 00 | 00 | 00 |
| 4th Semester EC IV | 00 | 00 | 03 | 06 | 01 | 00 | 00 |
| 6th Semester CC IX, X , XI, XII | 00 | 00 | 04 | 05 | 00 | 00 | 00 |

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| 2.7 | **Teacher-wise record of pass percentage in the last External Examination** | | | | | | | | | |
|  |  | **2018-2019** | | | **2019-2020** | | | **2020-2021** | | |
|  | Name of teacher | Semester taught | Paper  Number / Code | Pass Percentage | Semester taught | Paper  Number / Code | Pass Percentage | Semester taught | Paper  Number / Code | Pass Percentage |
| H Vanlalveni | ENG/I/FC/01 | General English | 82% | ENG/I/FC/01 | General English | 66% | ENG/I/FC/01 | General English | 99% |
| ENG/III/EC/03 | Poetry and Short Stories | 100% | ENG/IV/EC/04 | Fiction I | 89% | ENG/IV/EC/04 | Fiction I | 100% |
| ENG/IV/EC/04 | Fiction I | 100% | ENG/VI/CC/06 | Women’s Writing | 100% | ENG/VI/CC/06 | Women’s Writing | 100% |
| ENG/VI/CC/06 | Women’s Writing | 100% |  |  |  |  |  |  |
| Pankaj Roy | ENG/I/EC/01 | History of Eng Literature | 73% | ENG/I/EC/01 | History of Eng Literature | 36% | ENG/I/EC/01 | History of Eng Literature | 89% |
| ENG/II/EC/02 | Hist of English Lang and Phonetics | 100% | ENG/II/EC/02 | Hist of English Lang and Phonetics | 22% | ENG/II/EC/02 | Hist of English Lang and Phonetics | 68% |
| ENG/III/EC/03 | Poetry and Short Stories | 100% | ENG/III/EC/03 | Poetry and Short Stories | 88% | ENG/III/EC/03 | Poetry and Short Stories | 100% |
| ENG/V/CC05 | Drama | 75% | ENG/V/CC/05 | Drama | 100% | ENG/V/CC05 | Drama | 100% |
| ENG/XI/CC/11 | Literary Criticism | 75% | ENG/XI/CC/11 | Literary Criticism | 100% | ENG/XI/CC/11 | Literary Criticism | 100% |
| Dr Satyajit Das | ENG/II/EC/02 | Hist of English Lang and Phonetics | 100% | ENG/II/EC/02 | Hist of English Lang and Phonetics | 22% | ENG/II/EC/02 | Hist of English Lang and Phonetics | 68% |
| ENG/III/FC/03 | Alt Eng | 86% | ENG/III/FC/03 | Alt Eng | 99% | ENG/III/FC/03 | Alt Eng | 100% |
| ENG/VII/CC/07 | Literary Criticism | 75% | ENG/VII/CC/07 | Literary Criticism | 50% | ENG/VII/CC/07 | Literary Criticism | 100% |
| ENG/XII/CC/12(A) | American Literature | 75% | ENG/XII/CC/12(A) | American Literature | 100% | ENG/XII/CC/12(A) | American Literature | 100% |
| Miriam Coney | ENG/I/FC/01 | General English | 82% |  |  |  |  |  |  |
|  | ENG/VIII/CC/08 (B) | Popular STudies | 75% |  |  |  |  |  |  |
| PC Lalrinmuani |  |  |  | ENG/I/FC/01 | General English | 66% | ENG/I/FC/01 | General English | 99% |
|  |  |  | ENG/II/FC/02 | Poetry & Prose | 75% | ENG/II/FC/02 | Poetry & Prose | 99% |
|  |  |  | ENG/III/EC/03 | Poetry & Short Stories | 87% | ENG/III/EC/03 | Poetry & Short Stories | 100% |
|  |  |  | ENG/VIII/CC/08(B) | Popular Studies | 100% | ENG/VIII/CC/08(B) | Popular Studies | 100% |
| C Lalthlamuanpuia |  |  |  |  |  |  | ENG/I/FC/01 | General English | 99% |
|  |  |  |  |  |  | ENG/III/FC/03 | Alt English | 100% |
|  |  |  |  |  |  | ENG/III/EC/03 | Poetry & Short Stories | 100% |
|  |  |  |  |  |  | ENG/X/CC/10 | Drama II | 100% |

**3. CURRICULAR ESPECT. (70 Points)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Sl. No.** | **Items** | | | **Descriptions** | | | | **Weightage** | **Score** | | **Remark(s) by Assessor** | |
| 3.1 | **Contributions towards curriculum design and development.** (Approx. 100 words) | | | no | | | | **5** |  | |  | |
| 3.2 | `**How is curriculum delivery administered?** (Approx. 100 words) | | | Chalk and talk | | | | **10** |  | |  | |
| 3.3 | **Whether teaching plan and teaching dairy are maintained**  (Tick the appropriate response) | | | no | | | | **5**  *Maintaining both = 5*  *Maintaining one only = 3* |  | |  | |
| 3.4 | **Whether monthly/periodic faculty meeting is conducted? Mention the date of meetings** | | | | | | | **10**  *Monthly =10*  *Periodic = 5*  *Others = 3* |  | |  |
|  | 1) Monthly | | |  | | | |  | |
| 2) Quarterly | | |  | | | |
| 3) Others | | | Halfyearly | | | |
| 3.5 | **Value added courses, diploma introduced, if any** | | | | | | |  |  |  | | |
|  | Name of course | Duration | | Sponsoring agency | | Certifying authority | Nos of participants |  | |  | |
|  | 1) |  | |  | |  |  |
| 2) |  | |  | |  |  |
| 3.6 | **Number of students awarded honours, recognitions, etc. at state, national & international level** | | | | | | | **10**  *State level = 2*  *National level = 3*  *International level = 5* |  | |  | |
|  | Level | | Name | | Award | | Event |
|  | State: | | 1) | |  | |  |
|  | 2) | |  | |  |
|  | National: | | 1) | |  | |  |
|  | 2) | |  | |  |
|  | International | | 1) | |  | |  |
|  | 2) | |  | |  |
| 3.7 | **Whether structured feedback is received and analised from : (Tick the appropriate response)** | | | | | | | **10**  *All three = 10*  *Any two = 7*  *Anyone = 3* |  | |  | |
|  | 1) Alumni | | | |  | | |
|  | 2) Students | | | |  | | |
|  | 3) Parents | | | |  | | |
| TOTAL | | | | | | | | 70 |  | |  | |

**4. TEACHING-LEARNING AND EVALUATION. (120 points)**

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| Sl. No. | **Items** | **Descriptions** | **Weightage** | **Score** | **Remarks by Assessor** |
| 4.1 | **Whether classrooms are ICT enabled?** | No | **10**  *5 or more items = 10*  *4 or more items = 5* |  |  |
| 4.1 | **Percentage of teachers using ICT in teaching** | 50% | **10**  *80% and above = 10*  *60% - 78% = 5*  *59 and below = 3* |  |  |
| 4.3 | **E-Resources and tools available** | Yes | **5** |  |  |
| 4.4 | **Utilisation of teaching aids** | None | **5** |  |  |

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| 4.5 | **Aggregate of syllabus coverage in percentage** | 90% to 100% | **10**  *90% - 100% = 10*  *80% - 89% = 7*  *60% - 79% = 5*  *59% and below = 3* |  |  |
| 4.6 | **Whether parents teacher meeting was organized? If yes, give details.**  **(Approx. 100 words)** | No | **10** |  |  |
| 4.7 | **Was remedial class arranged? If so, how often was it arranged?** *(Approx. 50 words)* | Yes | **10** |  |  |
| 4.8 | **Mention the category for which Remedial Class has been arranged.** (Tick the appropriate response) | | **5**  *For both category = 5*  *For one category = 3* |  |  |
|  | *1) Backlog learners* | **Yes** |
| *2) Slow learners* | **Yes** |

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| 4.9 | **How were gifted learners supported?**  *(Approx. 50 words)* | | | |  | | | **10**  *5 item or more = 10*  *4 items or less 5* |  |  |
| 4.10 | **Number of teachers pursuing M.Phil/Ph.D/higher studies** | | | | | | | | | |
|  | **2018-2019** | | | | Ph.D : 02  M. Phil :  Higher Studies : | | Total : 02 | **10**  *3 or more = 10*  *2 or less = 5* |  |  |
| **2019-2020** | | | | Ph.D : 01  M. Phil :  Higher Studies : | | Total :01 |
| **2020-2021** | | | | Ph.D : 02  M. Phil :  Higher Studies : | | Total : 02 |
| 4.11 | **Number of teachers awarded M.Phil/ Ph. D during the reporting period.** | | | | | | | | | |
|  | **2018-2019** | | | | Ph.D : 00  M. Phil :  Higher Studies : | | Total : 00 | **15**  *2 or more = 15*  *1 person = 5* |  |  |
| **2019-2020** | | | | Ph.D : 01  M. Phil :  Higher Studies : | | Total : 01 |
| **2020-2021** | | | | Ph.D : 00  M. Phil :  Higher Studies : | | Total : 00 |
| 4.12 | **Whether invited / quest lecture organized? If yes, mention :** | | | | | | | | | |
|  | Name of programme | | Name of guest | Date/Duration | | No. of participants | |  |  |  |
| **2018-2019** |  |  |  | |  | | **10**  *2 or more = 10*  *1 person = 5* |
| **2019-2020** |  |  |  | |  | |
| **2020-2021** |  |  |  | |  | |
| 4.13 | Were the students given back answer papers in internal evaluation for self assessment? (Tick the appropriate items) | | | | | | | **10**  *Sl. No. 1) = 10*  *Sl. No. 2) = 5*  *Sl. No. 3) = 5* |  |  |
|  | 1) All teachers give back | | | **Yes** | | | |
| 2) Some teachers give back | | |  | | | |
| 3. No teachers give back | | |  | | | |
| **TOTAL** | | | | | | | | **120** |  |  |

**5. RESEARCH, INNOVATION AND EXTENSION. (120 points)**

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| **Sl. No.** | | **Items** | | | **Descriptions** | | | | **Weightage** | | **Score** | | **Remark(s) by Assessor** | |
| 5.1 | | **Students (research) project (Other than college syllabus)**  *(Approx. 100 words)* | | |  | | | | **5** | |  | |  | |
| 5.2 | | **Brief outline of extension activities organized by the department.**  *(Approx. 100 words)* | | |  | | | | **5** | |  | |
| 5.3 | | **Number of students participating in extension activities organized by the Institution and other departments** | | |  | | | | **5**  *100 students and above = 5*  *99 students and below = 3* | |  | |
| 5.4 | | **Collaborative activities for research, faculty exchange organized.**  *(Approx. 100 words)* | | | With Govt Zawlnuam College 2021 | | | | **5** | |  | |
| 5.5 | **Linkages with industries, institution, corporate organized**  *(Approx. 100 words)* | | | |  | | | | | **10** | |  | |  |
| 5.6 | **Availability of consultancy service(s)**  *(Approx. 100 words)* | | | |  | | | | | **5** | |  | |  |
| 5.7 | **Details of grants for research project awarded to faculty** | | | | | | | | | | | | | |
|  | *Name of Teacher* | | | *Title of project* | | *Minor/ major* | *Sponsoring agency* | *Amount (Rs)* | | **15**  *Major = 15*  *Minor = 5* | |  | |  |
| **2018-2019** | |  |  | |  |  |  | |
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| **2019-2020** | |  |  | |  |  |  | |
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| **2020-2021** | |  |  | |  |  |  | |
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| 5.8 | **Whether seminar, symposis, workshop conducted? If so, mention excluding student seminar** | | | | | | | |
|  | *Name of programme* | | *Sponsoring agency* | *Duration* | *Nos of participants* | **10**  *3 or more = 102 or less = 5* |  |  |
| **2018-2019** | Career Advancement and Personality Development | RUSA | 29-30 September 2018 | 30 |
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| 5.9 | **Publications by faculty** | | | | | | | **20** |  |  |
|  | *\** ***Research papers published by teachers in journals.*** | | | | | | | *5 or more = 20*  *3 – 4 = 15*  1-2 = 10 |  |  |
| **Name of author** | | | **Title of paper** | **Name of journal** | **Recognized by UGC** | **ISBN/ISSN number** |
| **2018-2019** | | **Dr Satyajit Das** | George Ryga’s Dramatic Art as Resistance | Lietraria | Yes | ISSN 2278-2710 |
|  | Representation of the Native | Langlit | Yes | ISSN 2349-5189 |
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| **2019-2020** | | **Dr Satyajit Das** | Alienation and Counter Discourse in the place of George Ryga | JLCS MZU | Yes | ISSN 2348-1188 |
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| **2020-2021** | | **Dr Satyajit Das** | An Ecocritical study of Kalidasa *Abhigyanam Shakuntala* | Seemant | Yes | ISSN 2454-1184 |
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|  |  |  |  |  |
| **Name of author** | | | **Title of paper** | **Name of journal** | **Not recognized by UGC** | **ISBN/ISSN number** | **10**  *5 or more = 10*  *3 – 4 = 5*  *1-2 = 3* |  |  |
| **2018-2019** | **Pankaj Roy** | | Fiction as Creative Reflection of History | JMSS, MZU | **Yes** | Vol V Issue 1 June 2019 |
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| **2019-2020** | **Pankaj Roy** | | Oral History and storytelling | The Commonwealth Review | **Yes** | Vol XXVI issue 2 September 2019 |
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| **2020-2021** |  | |  |  |  |  |
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|  | *\** ***Research papers/articles published by teachers*** | | | | | | | |
| Name of author | | Title of paper | Name of jourmal / Newspaper / Magazines | Vol Number/Date | **5**  *5 or more = 5*  *3 - 4 = 3*  *1 – 2 = 2* |  |  |
| **2018-2019** |  |  |  |  |
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|  | *\** ***Books and chapters in edited volumes/books published and papers in state/national/international conference-preceedings.*** | | | | | | | | |
| Name of author | | Title of paper/Book | Name of Publisher | ISSN/ISBN number | Year of Publication | **10**  *5 or more =10*  *3 - 4 = 5*  *1 – 3 = 3* |  |  |
| **2018-2019** | Pankaj Roy, Edited Volume | Classroom Teaching of Humanities and Social Sciences: Perspectives from India | Dept of English  GKNC | ISBN 9789353466787 | 2018 |
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| **2019-2020** | Pankaj Roy, Edited Volume | Rights of the child and Women: perspectives of India | Dept of English  GKNC | ISBN 9789353612702 | 2020 |
| PC Lalrinmuanii | Chapter on Disaster, Holocaust and Dystopian Literature /Of Identity and post apocalypse | Upanayan Publishers | ISBN 9788194579936 | January 2020 |
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| **2020-2021** |  |  |  |  |  |
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| 5.10 | **Particiaption in seminars, workshop, etc as resource persons and reading seminar paper/radio/television talk** | | | | | | | |
|  | Name of Teacher | | Title of paper | Title of programme | Time | **15**  *5 or more = 15*  *3 – 4 = 10*  *1 -2 = 3* |  |  |
|  | H. Vanlalveni | Violence and its effects on Family | Sensitisation of Violence against Women and children | 24 March 2018 |
|  | H. Vanlalveni | Actions and Reasons | Motivation Campaign of MZP and YCA, Chawngte | 14 september 2018 |
| **2018-2019** | Pankaj Roy | Invitational Lecture on ***Hindi and Northeast*** | Madhya Pradesh Sahitya Utsob (Literary Festival | from 14 to 16 September 2018 |
| Miriam Colney | *Overcoming Obstacles: Inferiority Complex* | Motivation campaign of MZP and YCA, Chawngte | 14 September 2018 |
| Miriam Colney | Language Training HINDI | ATI, Aizawl | 21 to 25 January 2019 |
| Pankaj Roy | None | OKDISCD sponsored Capacity building program in Social Science Research at Govt J Buana College, Lunglei and presented a paper | from 12 to 14th of February, 2019 |
| Pankaj Roy | *People of the Shadows: The Stateless Jumiyas* | Associateship IIAS , Shimla | from March 01 to 31 2019 |
|  | Dr Satyajit Das | Puncturing Canadian Utopia: A post colonial study | International Seminar on Utopias and Dystopias in World Litr at MELOW, JMU | March 2019 |
| **2019-2020** | Pankaj Roy | *Pleneray Speaker as Guest* | Bhishnupriya Manipuri Women | 22-23 August 2020 |
| Miriam Colney |  | Summer School, HRDC, MZU Aizawl | 11 to 24th June 2019 |
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| **2020-2021** | Pankaj Roy | *Bharat me Bhashayi Baividya* (*Language Diversity in India)* | DEKHO APNA DESH organized by Ek Bharat Shreshtha Bharat Club, Government Hamidiya Arts and Commerce College, Bhopal, Madhya Pradesh | on 8th August 2020 |
| Pankaj Roy | *Bartman Paridrishya me Rashtrabadi Lekhak Sangh ki Bhumika* (*Role of Nationalistic Writers Association in present day Scenerio of India* | Foundation Day of Rashtriya Lekhak Sangh and Hindi Diwas | on 11. September 2021 |
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|  | **TOTAL** | | | | | **120** |  |  |

**6.** **INFRASTRUCTURE AND LEARNING RESOURCE. (30 points)**

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| **Sl. No.** | **Items** | **Descriptions** | **Weightage** | **Score** | **Remark(s) by Assessor** |
| 6.1 | **Whether departmental library is available? If yes, mention the number of volumes, journals, magazines, etc.** | No | **10** |  |  |
| 6.2 | **Availability of internet connection / wifi for teachers (Approx. 50 words)** | No | **10** |  |  |
| 6.3 | **Available of internet connection / wifi for students. (Approx. 50 words)** | No | **10** |  |  |
| TOTAL | | | **30** |  |  |

**7. STUDENTS SUPPORT AND PROGRESSION (80 points)**

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| **Sl. No.** | **Items** | | | | **Descriptions** | | | | **Weightage** | **Score** | **Remark(s) by Assessor** |
| 7.1 | **Mentoring system adopted. (Approx. 100 words)** | | | | **No** | | | | **10** |  |  |
| 7.2 | **Mechanism for timely redressal of student’s grievances. (Approx. 100 words)** | | | | **None** | | | | **10** |  |
| 7.3 | **Were records of student’s progression to higher studies/placement maintained? If so, highlight the system. (Approx. 50 words)** | | | | **`No** | | | | **10** |  |
| 7.4 | **Were records of students / Alumni members qualifying at state and national examination maintained. If so, mention the name and examination** | | | | **No** | | | | **10** |  |
| 7.5 | **Was study tour, field trip, exposure visit conducted, if yes, mention** | | | | | | | | **30**  *Study tour = 15*  *Exposure visit = 10*  *Field trip = 5* |  |  |
|  | *Name of activity* | | *Duration* | | | *Place of visit* | | *Number of participants* |
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| 7.6 | **Percentage (%) of students benefitting guidance for competitive examination, counseling, skill development programmes, etc.** | | | Name of programme | | | Nos of students benefitted | Percentage | **10**  *60% and above = 10*  *50% - 59% = 5*  *49% and below = 3* |  |  |
| 1) | | |  |  |
| 2) | | |  |  |
|  | **Total** | | |  |  |
| **Total** | | | | | | | | | **80** |  |  |

**8. GOVERNANCE, LEADERSHIP AND MANAGEMENT. (40 points)**

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| **Sl. No.** | **Items** | | | | **Descriptions** | | | **Weightage** | | **Score** | | **Remark(s) by Assessor** | |
| 8. 1 | **Whether activity records are maintained?** | | | | No | | | **10** | |  | |  | |
| 8.2 | **Number of professional development training programmes organized** | | | | | | | **15**  *7 days or mor = 10*  *6 days or less = 5* | |  | |  | |
|  | *Name of programme* | | *Duration* | | *Nos of participants* | | *Sponsoring agency* |
| 1) | |  | |  | |  |
| 2) | |  | |  | |  |
| 8.3 | **How were required reports submitted to IQAC?** *(Tick the appropriate item)* | | | | | | | **10**  *Monthly = 10*  *Quarterly = 5*  *End of semester = 3*  *As and when solicited = 2* | |  | |  | |
|  | *1) Monthly* | | | |  | | |
| *2) Quarterly* | | | |  | | |
| *3) End od Semester* | | | |  | | |
| *4) As and when solicited* | | | |  | | |
| 8.4 | **Number of faculty attending professional developments, training programmes, etc.** | | | | | | | | **5**  *More than 10 program = 5*  *5 – 9 program = 3*  *1 – 4 program = 2* | |  | |  |
|  | *Name of faculty* | | | *Name of programme attended* | | *Duration of programme* | | |
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| **2019-2020** | **Dr Satyajit Das** | | Capacity Building Programe | | 2 weeks | | |
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| **2018-2019** | **Pankaj Roy** | | Attended a OKDISCD sponsored Capacity Building Program in Social Science Research at Govt J Buana College, from 12 to 14th of February, 2019 | | 3 days | | |
| **Pankaj Roy** | | Attended UGC –ICU Assosiateship, 1st Spell at IIAS, Shimla from 1st March to 30th March, 2019 | | 30 days | | |
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|  | **Total** | | | | | | | | **40** | |  | |  |

**9. INSTITUTIONAL VALUES AND BEST PRACTICES (40 points)**

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| **Sl. No.** | **Items** | **Descriptions** | **Weightage** | **Score** | **Remark(s) by Assessor** |
| 9.1 | **Describe one Best Practice adopted by the Department** |  | **10** |  |  |
| 9.2 | **Contribution towards campus life and development (Not more than 100 words)** |  | **10** |  |  |
| 9.3 | **Differently abled friendliness** |  | **5** |  |  |

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| 9.4 | **Whether Gender Equity programme organized, if yes, mention** | | | | |  |  |  |
|  | *Name of programme* | | *Time/Duration* | *Number of participants* | *Sponsoring agency* | **10**  *3 or more = 102 programme = 5*  *1 programme = 3* |  |  |
| **2020-2021** |  |  |  |  |
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|  | **Total** | | | | | **40** |  |  |

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| 9.5 | **Organised programmes/lectures on birth/death anniversaries on great indian personalities, rights of citizens, etc.** | | | | |  |  |  |
|  | *Name of programme* | | *Time/Duration* | *Number of participants* | *Sponsoring agency* | **10**  *3 or more = 10 2 programmes = 5*  *1 programme = 3* |  |  |
| **2020-2021** |  |  |  |  |
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|  | **Total** | | | | | **40** |  |  |

**10. STRENGTH, WEAKNESS, OPPORTUNITIES & CHALLENFES (SWOC) analysis (Highlight 2 points)**

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| \* Strength : | 1. Good Research Oriented and Active Faculty 2. |
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| \* Weakness : | 1. Non cooperative parents 2. Unenthusiastic students |
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| \* Opportunities : | 1. Provided we have books and ICT exclusively for the department we can start courses of SPOKEN ENGLISH, COMMUNICATIVE ENGLISH etc 2.We could help the Local schools with English grammar training |
|  | |
|  | |
| \* Challenges : | 1. Very interior geographical area, poor internet, power connectivity 2. first generation learners |
|  | |
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Date of submission:

Name and signature of the faculty

Name and signature of HOD Name and signature of the Principal

OBSERVATIONS OF THE ACADEMIC AUDIT TEAM:

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TOTAL POINTS: 500 TOTAL SCORE:

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Member Member Member

Academic Audit Team Academic Audit Team Academic Audit Team